



# Application Guidelines for International Students

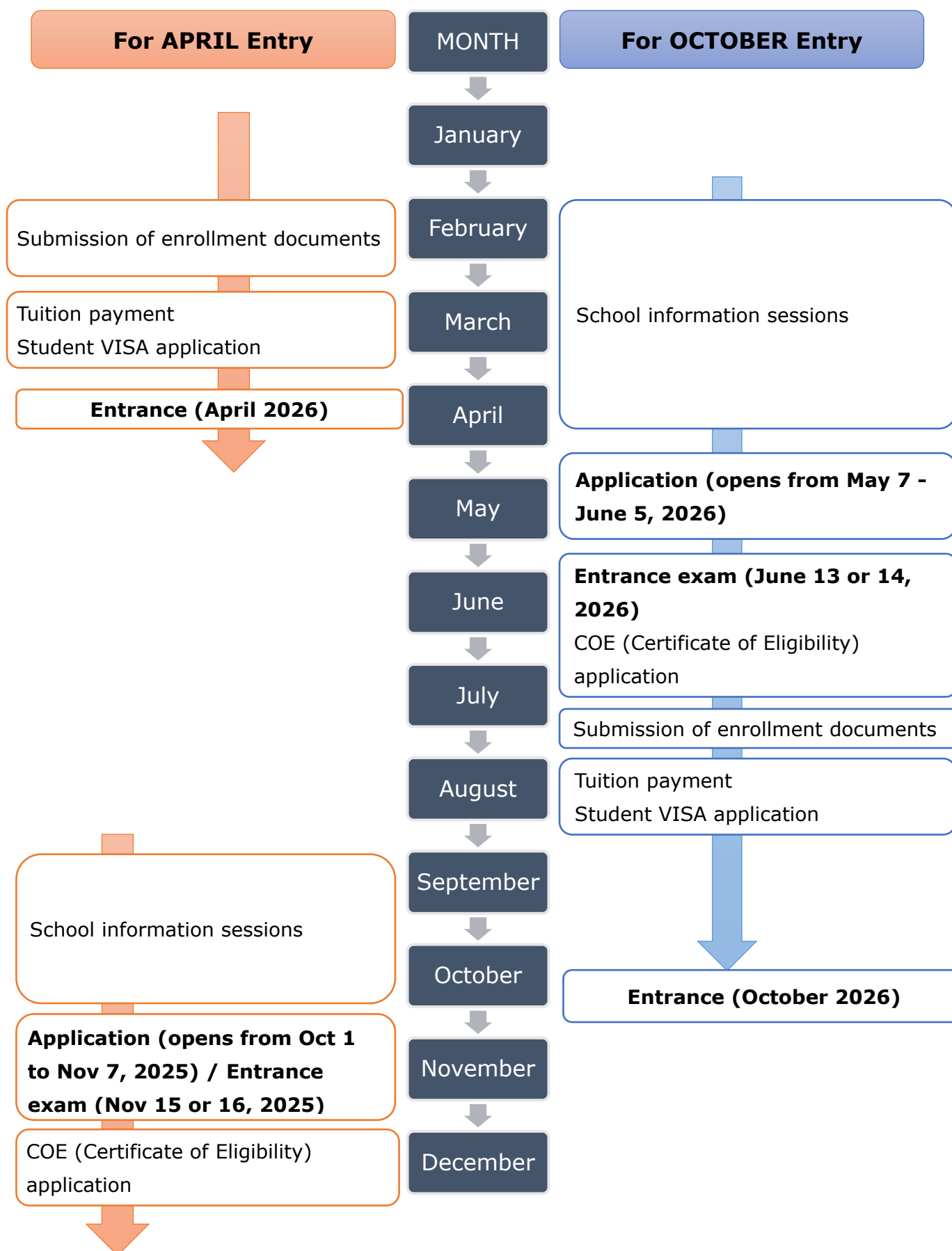
For Entrance in:

April 2026

October 2026

(Updated on July 16, 2025)

## 1. Application Schedule



## 2. Important Dates and Deadlines

Entry	Application Period	Exam Date	Result Notification
Apr 2026	Wed, Oct 1, 2025 - Fri, Nov 7, 2025	Sat, Nov 15 or Sun, Nov 16, 2025	Within approximately 2 weeks after the exam
Oct 2026	Thu, May 7, 2026 - Fri, Jun 5, 2026	Sat, Jun 13 or Sun, Jun 14, 2026	Within approximately 2 weeks after the exam

\*The schedule may differ depending on the country/region. For more information, please contact <[international@meikei.ac.jp](mailto:international@meikei.ac.jp)>.

## 3. Application Procedure

### 1) Application Requirements (For MG/IB/Year-long program applicants)

To apply for Meikei High School, you must have:

- been born on Apr 1, 2011, or earlier.
- completed (or are expected to complete) junior high school by the day of enrollment in 2026.
- completed (or are expected to complete) 9 years of education by the day of enrollment in 2026.

\*It is desirable if you have learned Japanese for 12 months or more.

### 2) Application Documents ◆required ◇optional (submit if available)

◆**Application Form** (Type in the designated format)

◆**Reasons for Studying Overseas and Future Plans** (Type in the designated format)

◆**Academic transcript from your junior high school**

- If you are a current high school student, submit academic transcripts from BOTH your junior high and high schools.

◆**International Baccalaureate (IB) Diploma Programme Personal Statement** (IB applicants only. Handwrite in the designated format.)

◇**An official proof of your language proficiency** (JLPT, TOEFL, IELTS, TOEIC, etc.)

- If you have a certain level of English proficiency, you may be exempt from our English test. To prove your proficiency, submit an official score (for the standard of the level, see the table). Exemption is determined with respect to your English proficiency, linguistic and educational backgrounds.

Course	CEFR	TOEFL iBT	IELTS
<b>MG</b>	B2	70 or higher	5.5 or higher
<b>IB</b>	C1	95 or higher	7.0 or higher

◇ **A photocopy of your passport**

### 3) How to Apply

- Submit your documents either (a) via postal service to Meikei High School or an agency in your country/region or (b) via email to the address below in PDF format.
- For inquiries and submissions, contact us at <[international@meikei.ac.jp](mailto:international@meikei.ac.jp)>.

## 4. Entrance Examination (Paper Test & Oral Interview)

### 1) Examination Content

You will take a paper test and attend an oral interview for our entrance examination.

#### **Paper Test**

The paper test will be held at a designated test site in your country/region.

The subjects required differ depending on the course you apply for:

Is the subject/document required?				
Course	English	Mathematics	Japanese	IB Personal Statement
<b>MG</b>	Yes (*see below)	Yes	Yes	No
<b>IB</b>	Yes (*see below)	Yes	Yes	Yes

#### **English** (50 minutes, 100 points)

\*If you demonstrate a sufficient level of English proficiency, you may be exempt from the English test. See the "Application Documents" in the previous section and submit an official score upon application.

\*If you have been officially educated in English (such as at an international school), you may be exempt from the English exam.

#### **Mathematics** (50 minutes, 100 points)

For the Mathematics test, supplementary explanations will be provided in English.

#### **Japanese** (50 minutes, 100 points)

The score of the Japanese language test is used solely to assess your language proficiency.

#### **Oral Interview**

You will be interviewed for approximately 30 minutes in English or Japanese, depending on your language proficiency.

The interview will be held online (on Zoom) or face-to-face at a designated school or agency in your country/region.

As a rule, your guardian must accompany you during the interview.

IB course applicants will be required to attend an additional, separate interview for the IB portion of the application.

### 2) Result Notification

The results will be notified via email within approximately 2 weeks after the examination.

## 5. Enrollment Procedure

After receiving the notification of acceptance, submit the following documents to Meikei High School or your agency at your earliest convenience.

Meikei High School will act as mediator in the Certificate of Eligibility (COE) application process.

\*Only applicants who have received a COE and are prepared to enter Japan will be admitted to Meikei High School and its dormitory. In the case an applicant enters Japan on a short-term stay before receiving a COE, they will not be allowed to move in to the dorm or participate in school activities (including classes and extra-curricular activities).

- 1) **Letter of Financial Support** [original, use the designated format]
  - The amount to be stated in the letter differs depending on the course and academic year. For details, please contact us.
- 2) **Certificate of Employment** of the sponsor (issued within 3 months) [original preferred]
- 3) **Income Certificate** of the sponsor (issued within 3 months) [original preferred]
- 4) **An official proof of the relationship between the applicant and sponsor** [original]
- 5) **Bank Balance Certificate** of the sponsor (issued within 3 months) [original]
  - The balance must cover the necessary costs (including tuition and dormitory fees) for one year of study abroad at Meikei High School.
- 6) **Transaction history for the previous one year** of the sponsor's bank account
- 7) 4 copies of **a photo of the applicant** (taken within 6 months)
  - Size 4cm×3cm, no cap/hat/head covering, with a plain background
- 8) **Certificate of Graduation** of the last school attended or **Certificate of Student Enrollment** at your current school (issued within 3 months) [original]
  - If you are a current high school student, submit BOTH the Certificate of Graduation from your junior high school AND the Certificate of Student Enrollment at your high school.
- 9) **Official Academic Transcript** of the last school you attended [original]
  - It must be signed or sealed by the school principal.
  - If you are a current high school student, submit transcripts from BOTH your junior high school and high school.
- 10) An official document to prove your **Japanese language learning experience** (minimum 12 months) [original]
  - It must include the institution name, period of study, and contents of the courses attended.
  - If you have a shorter learning experience or no experience, please consult with us.
- 11) A **photocopy of your passport**
- 12) **Inquiry Form** [use the designated format]
- 13) **Parental Consent Form** [use the designated format]

## 6. Expenses for Study Abroad

### 1) Lists of expenses

#### A) Payment upon Notification of Acceptance

費用（入学時のみ） Expenses (upon registration)	（4月入学・10月入学共通） (The amount is the same for April and September entry)
入学金 Enrollment confirmation fee	¥270,000

#### B) Payment upon Enrollment

費用（入学時のみ） Expenses (upon registration)	（4月入学・10月入学共通） (The amount is the same for April and September entry)
入学時納入金 Registration fee	¥400,000
制服代 Clothing costs	¥150,000

#### C) Annual expenses (The amount may be adjusted after enrollment.)

	1年 One year (12ヵ月, 2026年4月~2027年3月 (12 months, Apr 2026 to Mar 2027))		半年 Half Year (6ヵ月, 2026年10月~2027年3月) (6 months, Oct 2026 to Mar 2027)	
	MG Course	IB Course	MG Course	IB Course
① 授業料 Tuition fee	¥1,504,200	¥2,074,200	¥752,100	¥1,037,100
② 寮費 Dormitory fee	¥696,000	¥696,000	¥348,000	¥348,000
③ 寮生給食費 Dormitory meal expenses	¥396,000	¥396,000	¥198,000	¥198,000
④ 寝具レンタル Bedding rental fee	¥30,492	¥30,492	¥15,246	¥15,246
⑤ 教育充実費 Education enhancement fee	¥200,000	¥200,000	¥200,000	¥200,000
⑥ 教材費等預り金 Deposit fee (Textbooks, others)	¥150,000	¥150,000	¥150,000	¥150,000
⑦ 国民健康保険料 National health insurance fee	¥17,000	¥17,000	¥10,000	¥10,000
合計 Total	¥2,993,692	¥3,563,692	¥1,673,346	¥1,958,346

## 2) Breakdown of expenses

A) will be invoiced after notification of acceptance.

B) and C) will be invoiced after obtaining the Certificate of Eligibility (COE). It generally takes about 1–3 months after application for the COE to be issued.

### **A) Payment upon Notification of Acceptance ¥270,000**

- Payment is required if you enroll in or transfer to Meikei High School and receive a graduation certificate, or if you are enrolled in the IB course. Students on exchange programs or one-year study programs are exempt.
- The Enrollment Confirmation Fee (¥270,000) must be paid by the due date stated on the invoice once you receive it. Only once payment is confirmed will Meikei High School begin the COE application on your behalf.
- The Enrollment Confirmation Fee is non-refundable except in cases where the applicant declines admission before the enrollment date.

### **B) Payment upon Enrollment ¥550,000**

The registration fee is required only in the first year.

#### **① Registration Fee ¥400,000**

This fee applies to students enrolling in or transferring to Meikei High School and receiving a graduation certificate, or those enrolled in the IB course. Students on exchange programs or one-year study programs are exempt.

The breakdown of the ¥400,000 registration fee is as follows:

施設費 Facility expenses	¥160,000
入寮費 Dormitory entrance fee	¥240,000
<b>合計 (入学時納入金) Total (Registration fee)</b>	<b>¥400,000</b>

The registration fee (¥400,000) must be paid together with the annual study abroad fee.

The registration fee is non-refundable, except in the case of an applicant's withdrawal before enrollment.

#### **② Clothing Costs (including training wear, etc.) ¥150,000**

The cost includes one set of the following items: a school uniform jacket, slacks (or a skirt), white shirts, a summer polo, a sweater, a vest, a tie (or a ribbon), a school emblem, indoor shoes, athletic wear (a set of a jersey and a pair of pants), a sports T-shirt, sports shorts, swimwear, rugby (for boys) or kendo (for girls) uniforms, and a lab coat.

Any additional orders must be paid for at personal expense.

## **C) Annual Study Abroad Fees**

### **① Tuition fee**

MG Course: ¥1,504,200

IB Course: ¥2,074,200

These are the annual tuition fees for the 2026 academic year.

### **② Dormitory fee ¥696,000**

- This is the annual dormitory fee.
- Rooms are generally shared by two students. Each student is provided with personal furnishings, including a study desk, bookshelf, bed, and personal safe. Shared facilities include access to refrigerators, microwaves, air conditioners, water heaters, water dispensers, Western-style toilets, shower facilities (large communal bath, private shower stalls, hair dryers), and irons.

### **③ Dormitory meal expenses ¥396,000**

- This is the annual meal expense for the 2026 academic year excluding vacation periods (spring, Golden Week, summer, and winter vacations). It covers three meals (breakfast, lunch, and dinner) per day. The above is the amount as of 2025 academic year and subject to be adjusted (increased) by April 2026.
- Meal expenses will only be refunded upon withdrawal from school partway through the academic year. We will refund meal expenses for the following months beginning the month following withdrawal.

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### **④ Bedding rental fee ¥30,492**

- This fee is an annual rental fee for dormitory bedding. The amount above is for the 2025 academic year and is subject to change for April 2026. The difference will be covered by the deposit fee.
- The bed sheet is renewed once a week, and the bedding is renewed three times a year. You may bring your own bedding into the dormitory. However, electrical bedding devices (including electric blankets) are prohibited.

### **⑤ Education enhancement fee ¥200,000**

- This fee is used to maintain the learning environment for international students, and perform necessary procedures related to administration and status of residence.



⑥ **Deposit fee (for textbooks, etc.)** ¥150,000

- This fee covers the annual expenses for course materials and equipment.
- The deposit fee is the same for MG and IB course students. However, IB students may be required to pay an additional fee.
- From students' second academic year on, only the necessary amount to ensure the balance of your deposit fee remains around 150,000 yen will be charged.
- The remainder of the deposit fee will be refunded upon graduation.

⑦ **National Health Insurance fee** ¥17,000

- This is an annual insurance fee. You are required to pay the insurance fee simultaneously with the tuition. The remainder of the insurance fee will be refunded upon graduation.

3) How to pay the expenses

Send all expenses by bank transfer to the following bank account. We do not accept credit card payments.

BANK NAME: SUMITOMO MITSUI BANKING CORPORATION  
(SWIFT: SMBCJPJT)  
BRANCH NAME: TSUKUBA BRANCH  
BANK ADDRESS: 5-19, Kenkyugakuen, Tsukuba-shi, Ibaraki, 305-0817 Japan  
TEL: +81-29-855-9621  
ACCOUNT NAME: MEIKEI HIGH SCHOOL  
ACCOUNT NO.: 244-0146545  
ADDRESS: 1-1, Inarimae, Tsukuba-Shi, Ibaraki, 305-8502 Japan  
TEL: +81-29-851-6611

4) Other expenses

- ◆ The fees A & B are for compulsory school activities.

**A) School trip fee**

2nd-year high school students have a school trip. If the destination is overseas, the school trip costs approximately 400,000 yen on average. This fee will be charged separately from the general study abroad fee.

**B) Step-Up Training participation fee**

1st-year high school students have a school trip called "Step-Up Training". It will cost approximately 50,000 yen and will be charged separately from the general study abroad fee.

- ◆ The fees C to F below are for optional activities and are required only when applicable.

**C) External examination fee**

Meikei students take examinations held by external organizations (such as practice university entrance examinations) several times a year. International students may take the external exams if they wish. In that case, the exam fee will be covered by the deposit fee.

**D) Individual tutoring fee (e-Dorm Lab)**

- International students can take individual tutoring sessions on various subjects (including the Japanese language) at their request. Most tutors are current graduate students at the University of Tsukuba.
- The tutoring fee must be paid individually. One lesson is 120 minutes long and held once a week, at a fee of 2,200 yen per lesson. Students may study more than one subject.
- The tutoring fee must be paid separately from the general study abroad fee and will be charged twice a year (once for the first semester and once for the second semester).

**E) Homestay commission**

- International students can experience a homestay during a vacation period if they are interested. Your homestay will be arranged through the agency “(株)ネクステージ Homestay in Japan.” The commission rate depends on the season and other factors. The fee is approximately 6,000 yen per night. The homestay commission must be paid separately from the general study abroad fee.

**F) Others**

- If you wish to participate in optional activities such as the art lesson, one-time activities organized by grade or course (overseas training, fieldwork, etc.), the fee must be paid separately from the general study abroad fee.

5) Insurance systems

**A) National Health Insurance fee**

International students who plan to stay in Japan for three months or more must join the National Health Insurance. It covers 70% of medical fees, while the rest (30%) must be paid out of pocket.

If the student's period of stay is less than 3 months, please pay for travel insurance separately.

**B) Insurance for injuries during school activities**

- Meikei High School pays insurance fees for students' injuries during school activities. (The education enhancement fee covers the insurance fee.) However, we strongly advise you to take out optional medical or injury insurance in your home country as well.

## 6) "Tuition Support" and scholarships

**A) Tuition Support**

- International students who study in Japan for two years or more can receive financial support from the Japanese Government. After their enrollment, Meikei High School will apply on behalf of the student. Students will receive the funds beginning approximately three months later.
- Tuition Support is intended to reduce the household burden associated with educational costs. The prefectural government sends the money to each school which the school then manages. Students cannot receive Tuition Support directly or use it for any other purposes.
- The Tuition Support grant will offset part of the tuition for the next academic year. Tuition Support granted during the year of graduation will be refunded upon graduation, along with the remaining deposit fee.

**B) Scholarships**

- In Japan, there are no official scholarship systems for high school students.
- Meikei High School does not offer scholarships except in special cases.

## 7. Contact Us (for inquiries, document submission, etc.)

Address: International Student Center, Meikei High School  
1-1 Inarimae, Tsukuba City, Ibaraki  
305-0061 JAPAN

Email: [international@meikei.ac.jp](mailto:international@meikei.ac.jp)

Tel: (+81)29-851-6611

Fax: (+81)29-856-5455

## 8. Access

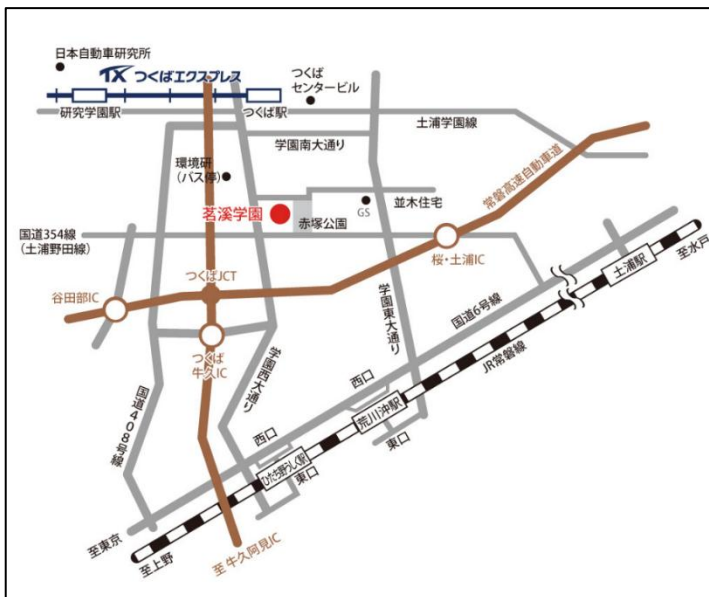


### From Narita Airport

From any terminal at Narita Airport, take the highway bus bound for Tsuchiura Sta. via Tsukuba Center (approx. 50 mins). At the Tsukuba Station bus stop (Tsukuba Center), take a bus bound for Hitachino-Ushiku Station. Ride for about 15 minutes, get off at the Kankyo Kenkyujo (National Institute for Environmental Studies) stop, and walk for about 5 minutes.

### From Akihabara, via Tsukuba Express (TX):

Take the TX from Akihabara Station to Tsukuba Station (45 mins). From Tsukuba Station, either (a) approx. 10 mins taxi ride to Meikei High School; or (b) at the Tsukuba Station bus stop (Tsukuba Center), take a bus bound for Hitachino-Ushiku Station, ride for about 15 minutes, get off at the Kankyo Kenkyujo (National Institute for Environmental Studies) stop, and walk for about 5 minutes.



### From Tokyo Station (via Highway Bus):

From JR Tokyo Station's Yaesu South Exit, take the highway bus bound for Tsukuba Center (60 mins via the Joban Expressway). From Tsukuba Center (TX

Tsukuba Station), take a taxi to Meikei High School (10 mins).

## 9. Application form & IB Personal Statement

The "Application Form" and "IB Personal Statement" can be downloaded from the QR code below, or on the Meikei High School International Student Center website.

