

Application Guidelines for International Students

September 2020 & April 2021 Entrance

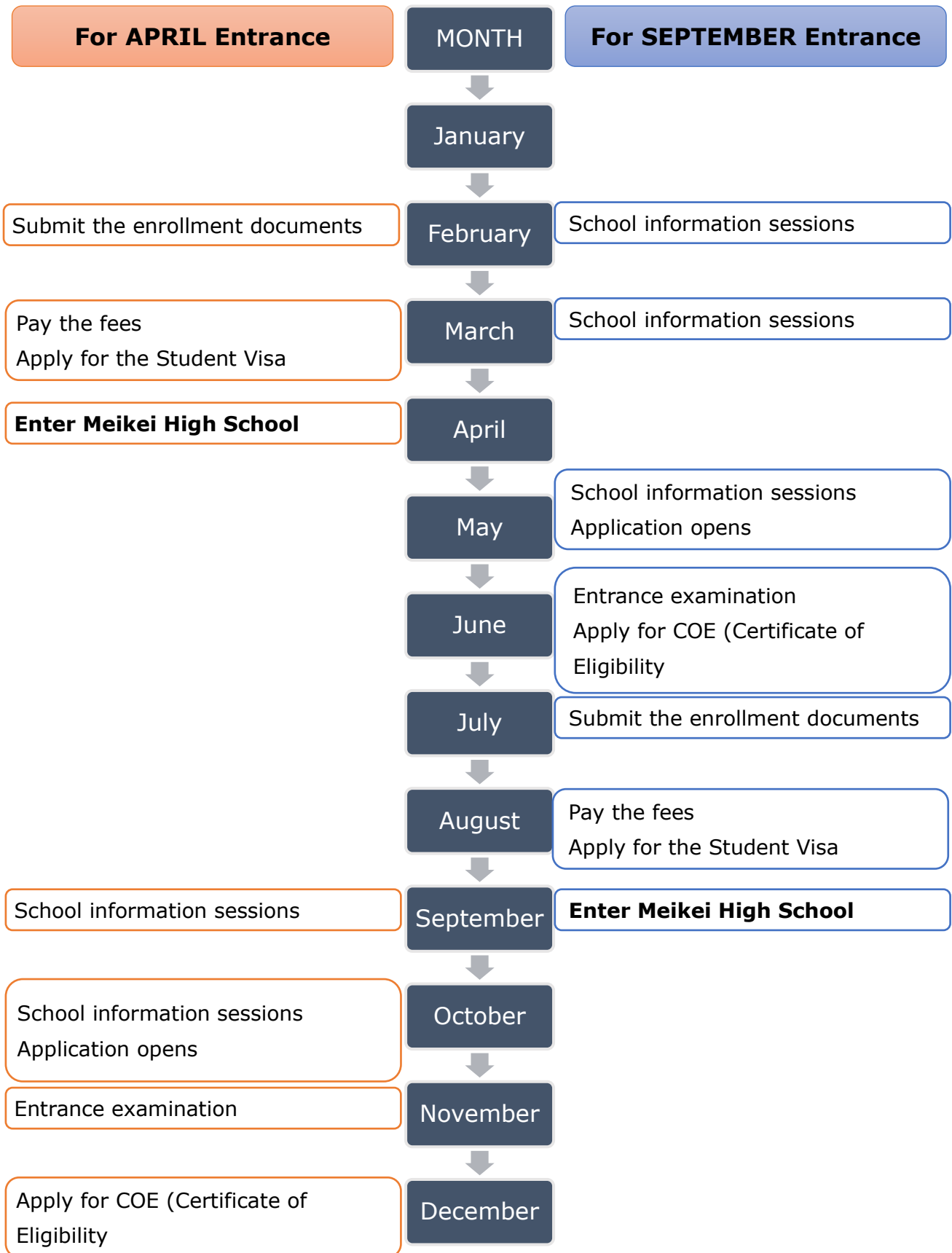


茗溪学園中学校高等学校



Meikei High School

1. Schedule from the Application to Entrance





2. Application Procedure

1) Application Requirements (For MG/IB/Year-long program applicants)

- You must have been born on April 1st, 2005 or earlier.
- You must have completed (or are expected to complete) junior high school by the time of enrollment in 2020.
- You must have completed 9 years of education (or are expected to complete by the examination).

Please note: It is recommended that you have studied Japanese for minimum 12 months.

2) Application Periods

For September 2020 entrance: **May 1st to June 12th, 2020**

For April 2021 entrance: **October 1st to November 13th, 2020**

3) Application Documents ◆required ◇optional (submit if available)

◆ **Application Form**

◆ **Reasons for Studying Overseas and Future Plans**

- This document must be hand-written by applicants themselves.

◆ **Academic transcript** of junior high school

- If you belong to a high school, submit the transcript of the high school as well.

◇ **Official test score** that proves language proficiency (JLPT, TOEFL, IELTS, TOEIC, etc.)

- Applicants whose English proficiency is B2 level or higher are exempted from the English paper test. To prove your proficiency, please submit an official test score (such as TOEFL iBT 70 or higher, or IELTS 5.5 or higher) to Meikei High School as you apply.

◇ **A copy of your passport**

4) How to Apply

- Send the documents either (a) via postal service to Meikei High School or to an agency in your country/region, or (b) via email to Meikei High School in PDF format.

- For inquiry and submission, please contact below:

International Admission Team, International Student Centre, Meikei High School

Email: <international@meikei.ac.jp>.



3. Entrance Examination

1) Examination dates

- For September 2020 Entrance: **May to June 2020**
- For April 2020 Entrance: **November to December 2020**

Please note:

- The examination will be held on an as-needed basis, and the date is negotiable.
- The detail of examination schedule may differ depending on the country/region.

2) Examination Content (applicable to MG/IB/Year-long programs)

I. Paper Test

- English (50 minutes, 100 points) and Writing (30 minutes, written either in English or Japanese)
 - Applicants whose English proficiency is B2 level or higher are exempted from the English exam.
 - Applicants who have been educated officially in English (such as international school graduates) may also be exempted from the English test.
- Mathematics test (50 minutes, 100 points)
 - In the Mathematics test, supplementary explanations will be provided in English.
 - Year-long program applicants are not required to take this test.
- The test is held at a designated test site in your country/region.

II. Oral Interview

- Individual interview (approximately 30minutes) in either English or Japanese, depending on your language proficiency.
- The interview will be held either on Skype or face-to-face, at a designated school or agency in your country/region.
- As a general rule, applicants need to be accompanied by their guardian during the interview.

III. Document Screening

- We consider applicants holistically referring to the "Application Form", "Reasons for Studying Overseas and Future Plans", academic transcripts of your junior high school, documents to demonstrate language proficiency, etc.
- Please note: If you are a current high school student, please submit the academic transcripts of BOTH your junior high and high schools.



3) Application Fee: 20,000 yen

- You do not have to pay the application fee at the time of application. Please make a payment AFTER passing the test and confirming the enrollment, along with other expenses such as the tuition.

4) Result Notification

Your examination results will be sent to you via email within 10 days after the examination.



4. Enrollment Procedure

Once you have received the notification of acceptance, please submit the following documents to Meikei High School or to your agency as early as possible.

- 1) **Sponsorship letter** [original]
- 2) **Certificate of Employment** of the sponsor (issued within 3 months) [original]
- 3) **Income Certificate** of the sponsor (issued within 3 months) [original preferred]
- 4) An official document that proves **the relationship between the applicant and sponsor** [original]
- 5) **Bank Balance Certificate** of the sponsor (issued within 3 months) [original]
 - The balance must cover the necessary costs (including tuition and dormitory fee) for one year of study abroad at Meikei High School.
- 6) 4 copies of **a photo of the applicant** (taken within 6 months)
 - Size 4cm×3cm, no cap/hat/head covering, with a plain background
- 7) **Certificate of Graduation** of the last school attended or **Certificate of Student Status** at your current school (issued within 3 months) [original]
 - If you are a current high school student, please submit BOTH a Certificate of Graduation from your junior high school AND a Certificate of Student Status from your high school.
- 8) **Official Academic Transcript** of the last school you attended [original]
 - It must be signed or sealed by the school principal.
 - If you are a current high school student, please submit the transcripts of BOTH junior high school and high school.
- 9) An official document that proves your **Japanese language leaning experience** (minimum 12 months) [original]
 - The document must include the institution name, period of study, and the content of the courses you have attended.
 - If you have no or a shorter learning experience, please contact us.
- 10) A **photocopy of your passport**



5. Expenses to Study Abroad

1) A List of Expenses

[Expenses upon admission]

Expenses (upon admission)	April and September entry
Registration fee	¥650,000
Clothing costs	¥95,000
Application fee	¥20,000

Please note:

- Registration fee, clothing costs, and application fee are charged only in the year of your admission at Meikei High School.
- International students who enroll in the "year-long" program are not required to pay these expenses.

[Annual expenses]

Expenses (annual)	Expenses for a year (April and September entrance)		First year additional fees (September entrance only)	
	MG Course	IB Course	MG Course	IB Course
Tuition fee	¥974,800	¥1,544,800	¥580,300	¥912,800
Dormitory fee	¥684,000		¥399,000	
Dormitory meal	¥330,000		¥192,500	
Dormitory bedding	¥28,000		¥16,400	
Books & course supplies	¥120,000		¥70,000	
National health insurance	¥17,000		¥9,900	
Total	¥2,153,800	¥2,723,800	¥1,268,100	¥1,600,600



2) The details of the expenses

A) **Registration fee:** 650,000 yen

- This is required only in your first year at Meikei High School.
- If you plan to enter or transfer to Meikei High School and earn a high school diploma or IBDP, you are required to pay this fee. This is not required of those international students (including exchange students) who stay here for only one year.
- Registration fee is a sum of the following fees.
 - Enrollment confirmation fee: 250,000 yen
 - Facility expenses: 160,000 yen
 - Dormitory entrance fee: 240,000 yen } Registration fee (Total 650,000 yen)
- The enrollment confirmation fee (250,000 yen) must be paid within 10 days after the result notification. As soon as your payment is confirmed, we will begin the procedure to acquire status of residence for you. The other fees may be paid at the same time with tuitions and other expenses.
- The registration fee is nonrefundable except if you turn down the enrollment BEFORE entering our school.

B) **Clothing costs** (for school uniforms, training wear, etc.): 95,000 yen

- These are required only in your first year at Meikei High School.
- This covers the following: a school jacket, a pair of pants (or a skirt), a shirt, a summer polo shirt, a sweater, a vest, a tie (or a ribbon), a school emblem, a pair of school shoes, indoor shoes, training wear (a set of a jersey and a pair of pants), a T-shirt, and a pair of short pants. For extra clothes, you must pay by yourself.

C) **Application fee:** 20,000 yen

- Please pay this fee AFTER passing the examination and confirming your intention to enroll at our school. It does not have to be paid yet at the time of application.

D) **Annual tuition** MG Course: 974,800 yen IB Course: 1,544,800 yen

- This is an annual tuition for 2020 Entrance. It must be paid within 10 days after your status of residence is confirmed. (It takes approximately 30 to 70 days after the entrance examination until the residence status confirmation.)
- The tuition is nonrefundable after enrollment.
- September Entrance students are required to pay the additional fee at the beginning of their first year as follows.

MG Course: 580,300 yen IB Course: 912,800 yen



Meikei High School

E) **Dormitory fee:** 684,000 yen

- This is an annual dormitory fee for 2020 Entrance.
- In general dormitory students share a room with another student. You are provided with a desk, a bookshelf, a bed, a clothes case, and a desk light, for personal use.
- You may also use the shared equipment, including a refrigerator, a microwave, an air conditioner, a hot water server, a cold water server, western style toilets, a shower building (equipped with a large public bath, personal shower rooms, and hair dryers), and an iron.
- September Entrance Students are required to pay the additional dormitory fee (39,000 yen, for a 7 month stay) at the beginning of their first year.

F) **Dormitory meal expenses:** 330,000 yen

- This is an annual meal expense for 2020. It covers three meals per day (breakfast, lunch, and dinner) in all months except August.
- August is a summer vacation month. If you want to stay in the dormitory during the month, please pay additional expenses for extra dormitory meals. The amount depends on the number of times you have meals at the dormitory.
- The meal expenses will be refunded only if you quit our school halfway through the academic year. We will refund meal expenses for the next and following months of your withdrawal.
- September Entrance Students are required to pay an additional expense (192,500 yen; for a 7 month stay) at the beginning of their first year.

G) **Dormitory bedding rental fee:** 28,000 yen

- This is an annual rental fee for dormitory bedding.
- The bed sheet is replaced once a week. The bedding is replaced three times a year. You may also bring your own bedding into the dormitory. However, electrical bedding devices (including electric blankets) are prohibited in the dormitory.
- September Entrance Students are required to pay an additional fee (16,400 yen; for a 7 month stay) at the beginning of their first year.

H) **Course material fee:** 120,000 yen

- This is an annual course material fee for 2020 Entrance.
- The course material fee for MG and IBDP courses is equal. However, there may be additional expenses for IB course students.
- The fee is refundable only if you quit our school halfway through the academic year.
- September Entrance Students are required to pay the additional fee (70,000 yen; for a 7 month study) at the beginning of their first year.



I) **National Health Insurance:** 17,000 yen

- This is an annual insurance fee for 2020. You are required to pay the insurance fee at the same time as you pay the tuition.
- September Entrance Students are required to pay an additional fee (approximately 9,900 yen; for a 7 month stay) at the beginning of their first year.

3) How to pay the expenses

Please send all expenses by bank transfer to the following bank account. We do not accept credit card payments.

BANK NAME: SUMITOMO MITSUI BANKING CORPORATION
(SWIFT: SMBCJPJT)
BRANCH NAME: TSUKUBA BRANCH
ADDRESS: 5-19, Kenkyugakuen, Tsukuba-shi, Ibaraki, 305-0817 Japan
TEL: +81-29-855-9621
ACCOUNT NAME : MEIKEI HIGH SCHOOL
ACCOUNT NO.: 244-0146545
ADDRESS: 1-1, Inarimae, Tsukuba-Shi, Ibaraki, 305-8502 Japan
TEL: +81-29-851-6611

4) Other optional expenses

A) **School trip fee**

- In the 2nd year of high school, Meikei students have a school trip to Australia. International students may choose either (a) to join the Meikei Students or (b) to go on a domestic school trip only for international students.

B) **External examination fee**

- Meikei students take examinations held by external organizations (such as practice university entrance examinations) several times a year. You may take the examinations if you wish. You must pay the examination fee by yourself.

C) **Individual evening tutoring**

- International students can take individual tutoring sessions of various subjects (including Japanese language) at their request. Most tutors are current graduate students at the University of Tsukuba. You students must pay the tutoring fee by yourself.



D) **Homestay commission**

- International students may experience a home stay during a long vacation if they are interested. Your homestay will be arranged through the agency “(株)ネクステージ [NEXTAGE Co., Ltd.]: Homestay in Japan”. The commission depends on the season and other factors.

5) Insurance systems

A) **National Health Insurance**

International students who plan to stay in Japan for three months or more are required to join the National Health Insurance. It covers 70% of medical fees, and patients need to pay the rest (30%).

B) **Insurance for injuries during school activities**

- Meikei High School pays insurance fee for students' injury during school activities. (The insurance fee is covered by the course material fee.) However, you are strongly advised to take out optional medical or injury insurances in your home country as well.

6) Tuition support and scholarships

A) **Tuition support**

- International students who study in Japan for two years or more can receive financial support from the Japanese Government. You will be provided with 9,900 yen per month during your stay. You will register for the system right after your enrollment and start receiving the fund about three months after your arrival.

B) **Scholarships**

- In Japan, there are no official scholarship systems for high school students.
- Our school do not offer scholarships except in special cases.

6. Contact Information

Address: International Student Centre, Meikei High School
1-1 Inarimae, Tsukuba-Shi, Ibaraki
305-0061 JAPAN

Email: international@meikei.ac.jp

Tel: (+81)29-851-6611 Fax: (+81)29-856-5455